

## REGULAR MEETING MINUTES

November 5, 2024

The Board of Directors for the Roza Irrigation District convened in regular session on Tuesday November 5, 2024. Present were President Ric Valicoff, Vice-President Jim Willard, Director Jason Sheehan, Director Tanner Winckler, Director Jason Don and District Manager Scott Revell. Engineering Manager Wayne Sonnichsen, Watermaster Dave Rollinger, Assistant Watermaster Aaron Wiederspohn, Maintenance Superintendent Dave Clampitt, Policy Director Sage Park, Assessment Clerk/Assistant Secretary Kristel Espinoza, and District Attorney Brian Iller

The President called the meeting to order at 9:01 A.M.

The President requested the Board consider the consent agenda as presented:

- a. Minutes of October 8, 2024, Regular Board meeting.
- b. Status of Investments Report – October 31, 2024.
- c. Treasurer's Report– October 31, 2024.
- d. Statement of Income Expense report for the nine periods ending September 30, 2024.
- e. Comparative Balance Sheet report for the nine periods ending September 30, 2024.
- f. Claims.

The following claims are approved for payment: Voucher numbers # 71063 – 71070, 71137 – 71193, and 71196 – 71260 in the amount of \$1,391,150.21 and electronic payments 09-24, 10-24, 16-24, 17-24, 24-22, 24-23, 24-24, 24-25, 25-24, 26-24, 27-24 in the amount of \$347,099.80.

It was moved by Mr. Willard, seconded by Mr. Sheehan, and unanimously passed to approve the consent agenda.

President Valicoff and District Manager Revell presented a retirement service award to Randall Wyatt and thanked him for his 32 years of service to the district. Mr. Wyatt expressed his appreciation, thanked the Board, and talked briefly about the positive changes he had seen in the district over his career.

Chad Stuart, Yakima Field Manager – United States Bureau of Reclamation joined the meeting and provided an update to the Board on the operations at the Yakima field office, ongoing construction projects, canal infrastructure and a brief operations and maintenance review.

District Manager Revell reported that the 2025 draft assessment roll was delivered to the Board electronically on November 4, 2024, pursuant to RCW 87.03.250 and was available at the front counter in the Roza office and that notice of the equalization hearing on December 10, 2024, will be published in the Yakima Herald and the Tri-City Herald.

District Manager Revell presented the notice of equalization and noted the specified date and time the board of directors, acting as a board of equalization will meet to equalize assessments pursuant to RCW 87.03.250.

District Manager Revell reported to the Board that Ric Valicoff and Jim Willard were the only two candidates to file for election for Division 1 and 5 director positions, respectively. The Board declared Ric Valicoff and Jim Willard to be elected as directors for division 1 and 5 for the 2025-2028 term, respectively.

District Manager Revell reported to the Board on the upcoming travel by the Board of Directors. Mr. Revell noted the by-laws require the Board to authorize travel by Directors. The Washington State Water Resource Association annual conference in Spokane in December. Following discussion, Mr. Don moved, seconded by Mr. Winckler, and unanimously approved travel to the WSWRA annual conference for Director Ric Valicoff and Director Jim Willard. Director Winckler, Director Don, and Director Sheehan stated that they were unable to attend.

Watermaster Rollinger reported to the Board on the dump truck replacement and explained Staff have examined Mack, Peterbilt and Kenworth trucks and have concluded that Mack is the best option and lowest cost for the district. The truck can be purchased through the state buying pool and will be equipped with a drop axel, a wet kit, and a load cover. Following discussion, Mr. Willard moved, seconded by Mr. Winckler and unanimously approved purchase of a Mack 12-yard dump truck in the amount of \$261,000 including tax.

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District Manager Revell presented the 2025 RSBOJC budget for information purposes and noted that the total expenses are projected to decrease by \$34,206 in 2025. Mr. Revell reported the governmental relations consultant retired at the end of the 2024 legislative session and noted the shared Safety Coordinator is being eliminated due to Sunnyside Valley Irrigation District hiring their own full time Safety Coordinator and the current Safety Coordinator will become a full-time position at Roza. Mr. Revell added the Board would not act today and is scheduled to be approved at the November RSBOJC Board meeting. The Board asked several questions about RSBOJC expenses and reserves, and Mr. Revell noted the reduced use of reserves.

District Manager Revell presented the 2025 Joint Drains budget and reported the 2024 expenses are tracking closely with the 2024 budget. Mr. Revell noted the joint drains include 30 jointly maintained drains but do not include Drainage Improvement District #11 or Roza drains and Roza's 2025 share of the total budget will remain unchanged from 2024. Following discussion, Mr. Don moved, seconded by Mr. Willard, and unanimously approved the proposed 2025 Joint Drains budget.

District Manager Revell updated the Board on the 2025 budget planning and discussed the background information detailed in the staff report. Mr. Revell explained that the 2025 budget had been drafted on a \$7/acre assessment increase, use of reserves and several reductions in expenditures and was seeking direction from the Board. After an extended discussion, Mr. Revell stated he would further revise the draft budget. Mr. Winckler stated he preferred zero increase in 2025. No action was requested from the Board.

Watermaster Dave Rollinger presented, and the Board reviewed the Watermaster's monthly report.

District Manager Revell presented, and the Board reviewed the District Manager's monthly report.

Policy Director Sage Park presented, and the Board reviewed the Policy Director's monthly report.

Engineering Manager Sonnichsen presented, and the Board reviewed the Engineering Manager's monthly report.

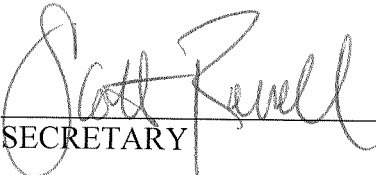
The President declared the Board to be in executive session for an estimated fifteen minutes beginning at 12:40 P.M. pursuant to:

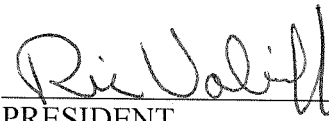
- a. Executive session pursuant to RCW 42.30.110(1)(i). Potential and pending litigation-State v. Acquavella, Terrace Heights Sewer District, National Pollutant Discharge Elimination System (NPDES) permit.
- b. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate the legal risk of a proposed action.
- c. Executive session pursuant to RCW 42.30.110(1)(b). Selection of a site or the acquisition of real estate.

The President returned the Board to regular session at 12:55 P.M.

No further business appearing and upon motion duly made, seconded, and unanimously passed, the Board did there upon adjourn at 12:55 P.M. on Tuesday November 5, 2024.

ATTEST:

  
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SECRETARY

  
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PRESIDENT