

## REGULAR MEETING MINUTES

January 9, 2024

The Board of Directors for the Roza Irrigation District convened in regular session on Tuesday January 9, 2024. Present were President Ric Valicoff, Vice-President Jim Willard, Director Tanner Winckler, Director Jason Sheehan, Director Jason Don and District Manager Scott Revell, Engineering Manager Wayne Sonnichsen, Watermaster Dave Rollinger, Assistant Watermaster Aaron Wiederspohn, Maintenance Superintendent Dave Clampitt and Assessment Clerk/Assistant Secretary Kristel Espinoza and District Attorney Brian Iller.

Via telephone conference: Policy Director Sage Park and water-user Will Jones.

The President called the meeting to order at 9:04 A.M. and requested the Board consider the consent agenda as presented:

- a. Minutes of December 5, 2023, Regular Board meeting.
- b. Status of Investments Report – December 31, 2023.
- c. Treasurer's Report – December 31, 2023.
- d. Statement of Income and Expense Report, for the eleven periods ending November 30, 2023.
- e. Comparative Balance Sheet Report, for the eleven periods ending November 30, 2023.
- f. Claims.

The following claims were approved for payment: Payroll numbers 29680 - 29681 in the amount of \$2,507.91, Voucher numbers 69748 – 69820 and 69828 – 69899 in the amount of \$2,191,541.54 and electronic payments 11-2023, 11-23, 23-1222, 23-1222, 23-1228, 23-37, 34-23, 36-23 and 37-23 in the amount of \$311,295.58 from the period of December 6, 2023, to January 9, 2024.

It was moved by Mr. Willard, seconded by Mr. Sheehan, and unanimously passed to approve the consent agenda

Tanner Winckler and Jason Don executed the Roza Irrigation District Oath of Office for their respective seats following the election. Each read the oath into the record.

District Manager Revell explained that, in accordance with Article 5 of the District By-laws, the Board must be reorganized annually. Upon a motion to nominate Ric Valicoff as President by Mr. Willard, seconded by Mr. Sheehan, Mr. Valicoff was unanimously elected President. Upon a motion to nominate Jim Willard as Vice-President by Mr. Sheehan, seconded by Mr. Don, Mr. Willard was unanimously elected Vice-President.

District Manager Revell noted that the by-laws are required by statute, RCW 87.03.115, to be readopted each year. Following discussion, Mr. Sheehan moved, seconded by Mr. Winckler, and unanimously re-adopted the Board by-laws with no changes.

District Manager Revell explained the Delegation of Authority resolution which delegates a series of authorities to the Secretary/Manager and is required to be readopted annually. Following discussion, Mr. Willard moved, seconded by Mr. Sheehan, and unanimously approved to re-adopt Resolution #5-2014.

District Manager Revell updated the Board on the 2024 water supply. Mr. Revell noted the snow water equivalent was at 55 percent of average across the basin and Reclamation will issue a 2024 water supply forecast for the proratable irrigation districts in early March.

District Manager Revell reported to the Board on the Selah-Moxee Irrigation District water lease for up to 6,500-acre feet of senior priority date water with a proposed date change to April 1. No action was requested from the Board.

Mr. Revell updated the Board on the 2024 operation and maintenance budget revisions and discussed the background information detailed in the staff report. No action was requested from the Board.

District Manager Revell reported to the Board on the upcoming travel by the Board of Directors. Mr. Revell noted the by-laws require the Board to authorize travel by Directors. The Washington Family Farm Alliance (FFA) annual conference in Reno in February. Following discussion on

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travel costs and short- and long-term benefits to the District, Mr. Willard moved, seconded by Mr. Don, and unanimously approved travel to the FFA annual conference in Reno for Director Ric Valicoff and Director Jim Willard.

Watermaster Dave Rollinger presented, and the Board reviewed the Watermaster's monthly report.

District Manager Revell presented, and the Board reviewed the District Manager's monthly report.

The President declared the Board to be in executive session for an estimated thirty minutes, beginning at 10:55 A.M. pursuant to:

- a. Executive session pursuant to RCW 42.30.110(1)(g). To evaluate the performance of a public employee.
- b. Executive session pursuant to RCW 42.30.110(1)(i). Potential and pending litigation- State v. Acquavella, Terrace Heights Sewer District.
- c. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate legal risk of a proposed action.

The President returned the Board to regular session at 11:25 A.M.

Policy Director Sage Park updated the Board on the monthly meetings report.

Engineering Manager Wayne Sonnichsen presented, and the Board reviewed the Engineering Manager's monthly report.

The President declared the Board to be in executive session for an estimated twenty minutes beginning at 11:45 A.M. pursuant to with action expected afterward:

- a. Executive session pursuant to RCW 42.30.110(1)(g). To evaluate the performance of a public employee.

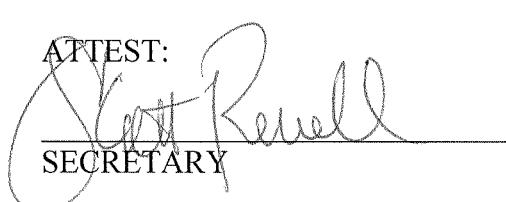
The President returned the Board to regular session at 12:05 P.M.

District Manager Revell explained that, in accordance with Article 5 of the District By-laws the Board is required to appoint a Secretary/Treasurer each year. Upon a motion by Mr. Don, seconded by Mr. Sheehan and unanimously approved that Mr. Scott Revell be appointed Secretary/Treasurer and be hired as District Manager for 2024 including an increase in his annual salary by 2.5 percent (217,776.00 annually) and a one-time addition of 120 hours annual leave, provided the hours do not exceed the cap previously approved by the Board in 2021.

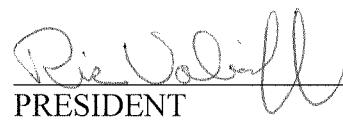
District Manager Revell executed the Roza Irrigation District Oath of Office.

No further business appearing and upon motion duly made, seconded, and unanimously passed, the Board did there upon adjourned at 12:16 P.M. on Tuesday January 9, 2024.

ATTEST:

  
Scott Revell

SECRETARY

  
Ric Valicoff

PRESIDENT