

November 8, 2022

The Board of Directors for the Roza Irrigation District convened in regular session on Tuesday November 8, 2022. Present were President Ric Valicoff, Vice-President Jim Willard, Director Tanner Winckler, Director Jason Don and District Manager Scott Revell, Engineering Manager Wayne Sonnichsen, Watermaster Dave Rollinger, Assistant Watermaster Aaron Wiederspohn, Maintenance Superintendent Dave Clampitt, and District Attorney Brian Iller.

Audience members included:

Via telephone conference: Director Jason Sheehan and Assessment Clerk/Assistant Secretary Kristel Espinoza.

The President called the meeting to order at 9:00 A.M. and requested that the Board consider the consent agenda as presented:

- a. Minutes of October 11, 2022, Regular Board meeting.
- b. Status of Investments Report – October 31, 2022.
- c. Treasurer's Report– October 31, 2022.
- d. Claims.

The following claims were approved for payment: payroll numbers

It was moved by Mr. Willard, seconded by Mr. Winckler, and unanimously passed to approve the consent agenda as presented.

Chad Stuart, Yakima Field Manager – United States Bureau of Reclamation joined the meeting and provided an update to the Board on the Kachess Dam repair repayment obligations and discussed several repayment contract issues, leadership recruitment and Roza Dam switch yard gear replacement.

District Manager Revell reported that the 2022 assessment roll was delivered to the Board electronically pursuant to RCW 87.03.250. and that notice of the equalization hearing will be published in the Yakima Herald and the Tri-City Herald.

District Manager Revell presented the notice of equalization and noted the specified date and time the board of directors, acting as a board of equalization will meet to equalize assessments pursuant to RCW 87.03.250.

District Manager Revell reported to the Board that Jason Sheehan was the only candidate to file for Division 3 respectively. The Board declared Jason Sheehan elected as director for division 1 for the 2023-2026 term.

District Manager Revell reported to the Board on the upcoming travel by the Board of Directors. Mr. Revell noted the by-laws require the Board to authorize travel by Directors. The Washington State Water Resource Association annual conference in Spokane in December. Following discussion, Mr. Willard moved, seconded by Mr. Don, and unanimously approved travel to the WSWRA annual conference for Director Ric Valicoff, Director Jim Willard, and Director Jason Sheehan. Director Winckler and Director Don state that they were unable to attend.

District Manager Revell and the Board discussed the equipment purchase list detailed in the staff report. Mr. Revell noted, Staff has inventoried the equipment fleet and prioritized the equipment most in need of replacement. Mr. Revell explained recent funding levels, budget impacts and the highest priorities. The Board discussed in detail theft counter measures extensively. Mr. Revell stated that Staff would research the cost. Following discussion, Mr. Willard moved seconded by Mr. Don and unanimously approved to authorize the purchase of a grout machine, 2 Tiger mowers and equipment trailer repair/replacement in the amount up to \$96,800 in 2022 Tier II funds and the GPS for the new 315 Excavator in the amount of \$71,800 and the additional base station in the amount of \$18,200 including tax, shipping, and installation with the 2022 Tier II funds, totaling \$186,800.

District Manager Revell reported on the non-bargaining unit wage rates from 2020 to 2021 and noted the inflation during 2022. Following discussion, Mr. Willard moved, seconded by Mr. Don, and unanimously authorized a 2.5% cost of living adjustment increase for the district's non-bargaining unit employees, to be effective on November 20, 2022.

District Manager Revell updated the Board on the 2023 budget planning and discussed the background information on several line items detailed in the staff report and options for balancing the budget. No action was requested from Board.

District Manager Revell updated to the Board on the 2022-2023 winter work program. Mr. Revell noted Staff had more accurate information on several projects since the work program was approved on September 6<sup>th</sup>. The Wasteway 5 Re-Regulation pump motor has been inspected by an outside electrician and has been found to have suffered a catastrophic failure. Replacement costs will be \$50,000 rather than the \$20,000 presented in September. Mr. Revell discussed the lining drain pumps which were not included in the work program approved by the Board on September 6<sup>th</sup>. The out-of-date electrical cabinets for the 2 Parcma pumps used to return lining drain water to the Main Canal at milepost 22. The work will cost \$13,000 and the electrical panel upgrade will meet modern standards. The Pump 14 house asbestos abatement low bid is \$57,750 which exceeded the initial estimate and the retaining wall at 32.8 is quoted at \$17,000 including tax and delivery. following discussion, Mr. Willard moved, seconded by Mr. Don, and unanimously approved the proposed amended winter work program an authorize the revised funding schedule as presented.

District Manager Revell presented the 2023 RSBOJC budget for information purposes and noted that the 2023 budget would not increase over 2022 and the budget would be reviewed and approved at the November RSBOJC Board meeting. The Board asked several questions about RSBOJC expenses and reserves.

District Manager Revell presented the 2023 Joint Drains budget and noted the budget was similar to 2021 with a negligible overall decrease. Following discussion, Mr. Don moved, seconded by Mr. Willard, and unanimously approved the proposed 2023 Joint Drains budget.

Watermaster Dave Rollinger presented, and the Board reviewed the Watermaster's monthly report.

District Manager Revell presented, and the Board reviewed the District Manager's monthly report.

Engineering Manager Sonnichsen presented, and the Board reviewed the Engineering Manager's monthly report.

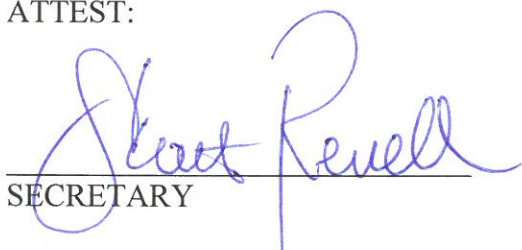
The President declared the Board to be in executive session for an estimated twenty minutes beginning at 11:20 A.M. pursuant to:

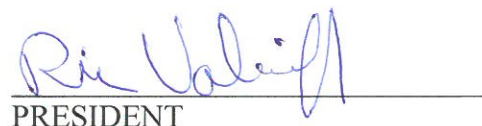
- a. Executive session pursuant to RCW 42.30.110(1)(i). Potential and pending litigation- State v. Acquavella, Terrace Heights Sewer District.
- b. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate legal risk of a proposed action.
- c. Executive session pursuant to RCW 42.30.110(1)(b). Selection of a site or the acquisition of real estate.

The President returned the Board to regular session at 11:42 A.M.

No further business appearing and upon motion duly made, seconded, and unanimously passed, the Board did there upon adjourn at 11:42 A.M. on Tuesday- November 8, 2022.

ATTEST:

  
SECRETARY

  
PRESIDENT