

February 9, 2021

The Board of Directors for the Roza Irrigation District convened in regular session on Tuesday February 9, 2021. Those present via telephone conference were Vice-President Jim Willard, Director Jason Don, Director Jason Sheehan, Director Tanner Winckler and District Manager Scott Revell, Engineering Manager Wayne Sonnichsen, Watermaster Clay Bohlke, Maintenance Superintendent Dave Rollinger, Assessment Clerk/Assistant Secretary Kristel Espinoza, and District Attorney Tom Cowan.

Audience members: Will Jones

The acting President called the meeting to order at 9:03 A.M. and requested the Board consider the consent agenda as presented:

- a. Minutes of January 5, 2021 Regular Board meeting.
- b. Status of Investments Report – January 31, 2021.
- c. Treasurer's Report– January 31, 2021.
- d. Claims.
- e. Mathison Painting Contract Assignment Authorization.

The following claims are approved for payment: Payroll numbers 29529 – 29537 in the amount of \$7,997.09. Voucher numbers 65179 – 65202, 65088 – 65119, 65154 - 65178 and 65222-65285 in the amount of \$1,878,984.70 and Electronic payments 01-2021, 01-21, 02-21, 12-20, 12-2020/2, 123120, 21-01, and 21-02 in the amount of \$305,962.59 from the period of January 7, 2021 to February 9, 2021.

It was moved by Mr. Sheehan, seconded by Mr. Winckler and unanimously passed to approve the consent agenda.

District Manager Revell noted that President Valicoff was traveling and updated the Board on the District's coronavirus emergency operations and reported the District's total number of employees who have tested positive to date is ten. The Roza office remains closed to the public and the state Legislature has required Board meetings to occur be via remote teleconference until the emergency pandemic ends.

Watermaster Clay Bohlke reported that Reclamation will issue a water supply forecast for the proratable irrigation districts in early March and noted the snowpack is 100% of average and water storage is 110% of average.

Engineering Manager Wayne Sonnichsen presented to the Board the Cascade Aquatic Herbicide Purchase for low bid approval. Bids were received until 10:00 A.M. on February 4, 2021 for purchase of 3,000 gallons of Cascade Aquatic Herbicide. Two bid proposals were received and the bid prices were exactly the same. Mr. Sonnichsen noted Staff set up a ranking criterion and scoring table to determine which company to choose. Following discussion, Mr. Sheehan moved, seconded by Mr. Winckler and unanimously approved to award the Cascade Aquatic Herbicide contract to Cygnet Enterprises, Inc., in the amount of \$251,565.00.

Engineering Manager Wayne Sonnichsen reported to the Board on the Pump 16 updates and discussed the three Pump Plant 16 internal damages to the casings due to freeze/thaw events in their early service life, 30 plus years ago. Options for the near-term Pump Plant 16 were discussed and included replacement pump to have ready, rent a pump or purchase a pump. Mr. Sonnichsen noted Staff is leaning toward the rental option as the preferred alternative for several reasons including rental of a pump that could be placed into serviced in less than five days if one of the Pump 16 pumps were to fail. The pumps have essentially been maintained in their current condition for many years and there does not appear to be any increase in damage in those years. The Enclosed Conduit Schedule has been rearranged to allow for the Pump 16 plant upgrade to be placed before Pump 14 plant. No action was requested from the Board.

District Manager Revell presented the Board with a short-written overview of the major capital improvement planning project revisions for the 2021-2025 off season. Following discussion, Mr. Don moved, seconded by Mr. Sheehan and unanimously approved the 2021-25 off season maintenance/capital improvement major project work plan.

District Manager Revell presented the proposed Roza operations and maintenance budget for 2021 and discussed the background information detailed in the staff report, including liability insurance

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for the District's properties and operations. The additional excess insurance coverage has been increasing significantly and Staff has requested direction from the Board regarding excess coverage. District Manager Revell requested authorization to increase the Assistant Treasurer Bookkeeper salary rate by \$4,000 beginning February 14, 2021 and noted the lack of comparable irrigation positions to compare to. Following discussion, Mr. Winckler moved, seconded by Mr. Don and unanimously approved raising the District's liability insurance to \$20M. Upon a motion by Mr. Winkler, seconded by Mr. Sheehan and unanimously approved the 2021 operation and maintenance 2021 budget.

Watermaster Clay Bohlke presented, and the Board reviewed the Watermaster's monthly report.

District Manager Revell presented, and the Board reviewed the District Manager's monthly report.

District Manager Revell presented, and the Board reviewed the Engineering Manager's monthly report.

Mr. Revell noted there was no need for an executive session to evaluate the qualifications of a candidate for appointment to elective office.

The President declared the Board to be in executive session for an estimated forty-five minutes beginning at 10:16 A.M. pursuant to:

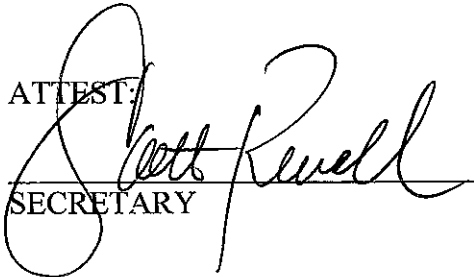
- a. Executive session pursuant to RCW 42.30.110(1)(i). Potential and pending litigation- State v. Acquavella and Terrace Heights Sewer District.
- b. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate legal risk of a proposed action.

The President returned the Board to regular session at 10:55 A.M.

No further business appearing and upon motion duly made, seconded and unanimously passed, the Board did there upon adjourn at 10:55 A.M. on Tuesday February 9, 2021.

ATTEST:

SECRETARY



Handwritten signature of Scott Revell, Secretary.



Handwritten signature of Bill Volleb, President.

PRESIDENT