

## REGULAR MEETING MINUTES

April 7, 2020

The Board of Directors for the Roza Irrigation District convened in regular session on Tuesday April 7, 2020. Those present via telephone conference were President Ric Valicoff, Vice-President Jim Willard, Director Jason Sheehan, Director Jason Don, Director Will Jones and District Manager Scott Revell, Assessment Clerk/Assistant Secretary Kristel Espinoza, and District Attorney Tom Cowan.

Also, in attendance via telephone conference were Roza water users: Tanner Winckler and Justin Harter.

The President called the meeting to order at 9:08 A.M. and requested the Board consider the consent agenda as presented:

- a. Minutes of March 10, 2020 Board meeting.
- b. Status of Investments Report – March 31, 2020.
- c. Treasurer's Report– March 31, 2020.
- d. Claims.

The following claims are approved for payment: payroll numbers 29485-29487 in the amount of \$3,443.91. Vouchers numbers 63817-63823, 63898-63944 and 063966-064024 in the amount of \$649,775.07 and electronic payments 02-20, 06-20, 07-20, 12-19/2, 20-06, 20-07, 3-2020, 5-20, 6-20 in the amount of \$282,078.05 from the period of March 2, 2020 to April 7, 2020.

It was moved by Mr. Willard, seconded by Mr. Jones and unanimously passed to approve the consent agenda.

District Manager Revell confirmed for the record that the Board had received the meeting packet and was familiar with the info in the packet. Mr. Revell reported to the Board on the emergency operations during the pandemic and stated the Roza main office was closed to the public on March 20<sup>th</sup> and described the measures that the District was employing to operate during the emergency. Mr. Revell explained the matrix in the emergency operation staff report which listed the manner in which the District could continue to deliver water until there were not enough staff available to do so safely. He further explained several measures had been put in place to prevent and reduce the spread of the coronavirus and that Roza staff have been willing to be flexible to keep the District running and explained how business was being conducted from water delivery to assessment payments to maintenance. Mr. Revell also explained that a grant agreement had been executed with Ecology to fund of \$1 million design and technical background information for the Kachess Drought Relief Pumping Plant and other activities that had occurred unrelated to the emergency, but during the time since the Governor's stay at home order had been issued. No action was requested from Board.

District Manager Revell presented to the Board a resolution for declaring an emergency due to the coronavirus and outlined that in order to maintain critical functions, the resolution authorizes the District Manager to declare an emergency, waive competitive bidding requirements, send sick employees' home and establish a limited duration paid supplemental leave program. Mr. Revell stated the resolution also authorized suspension of certain district polices and addresses telephonic Board meetings and explained how several other irrigation districts were dealing with coronavirus. Mr. Revell confirmed the resolution has been reviewed by the District's legal counsel and it was a hybrid comprised of a template suggested by the insurance authority and the emergency resolution that the Kittitas Reclamation District had passed. Following discussion, Mr. Willard moved, seconded by Mr. Jones and unanimously approved Resolution 1-2020.

No further business appearing and upon motion duly made, seconded and unanimously passed, the Board did there upon adjourn at 9:48 A.M. on Tuesday April 7, 2020.

ATTEST:

SECRETARY

PRESIDENT